

DEATH WITH PROBATED WILL

CHECKLIST FOR TRANSFERRING A MINERAL OR ROYALTY INTEREST

- <u>Immediately</u> notify Texas Royalty of the interest owner's death. This will ensure that the proper parties will be paid and Texas Royalty will not be sending checks to a deceased person.
- Obtain two (2) sets of certified copies* from the County where the Probate was filed of each of the following:
 - o The Will
 - o Order Admitting Will to Probate
- File one set of copies for record in the County where the minerals or royalty are located. (This is only necessary if the minerals or royalty are located in a different County from where the Will was Probated).
- Send the second set of certified copies to Texas Royalty.
- For each of the heirs or successors in title, please provide:
 - o Name
 - Address
 - Telephone Number(s)
 - Social Security Number

After being provided the above <u>properly recorded</u> documentation, we will then prepare and circulate transfer orders which will reflect the change in ownership.

If you have any questions or comments at all, please call 512-306-1717 or email land@texasroyalty.com.

*If the Will is Probated in the same County where the minerals or royalty are located, you will only need one set of certified copies; this set will be sent to Texas Royalty.